

Ethics: Lobbyist Activity Report Requirements

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This table is intended to provide general information and does not necessarily address all aspects of this topic. Because the facts of each situation may vary, this information may need to be supplemented by consulting legal advisors. It reflects in summary form statutes in effect as of 12/31/07 or statutes set to take effect shortly thereafter.

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State	Who Must Report	Required Contents of Activity Reports
Alabama 36-25-19	Lobbyists	<p>Cost of items given to legislators excluded from the definition of "thing of value" if the lobbyist spends more than \$250 on them in one day. Include recipient, date. Nature, date of financial transactions between lobbyists and legislators worth more than \$500. Direct business associations with legislators.</p> <p>Items excluded from the definition of "thing of value" are: campaign contributions; seasonal gifts worth less than \$100; hospitality for the public official or members of his or her household; tickets to social or sporting events; transportation, food and beverages when the provider is present and lodging expenses in the continental U.S. and Alaska for educational or informational purposes; reimbursement for travel and subsistence in connection with an economic development research or trade mission; promotional items commonly distributed to the general public and food and beverage of nominal value.</p>
Alaska 24.45.061	Lobbyists, Principals	<p>Lobbyists: Name, address, amount from each source of lobbying income including, but not limited to, salary, fees and reimbursements. Aggregate lobbying expenses of lobbyist and principal in these categories: food and beverage, living accommodations, travel. Date, nature and recipient of each gift worth more than \$100 to a public official. Name, official position of any public official or member of public official's family with whom lobbyist has transacted more than \$100 in money, goods or services. Include the nature, date and value of exchange. Name, address of business entities lobbyist has exchanged more than \$100 in money, goods or services with in which the public official is a proprietor, partner, director, officer or manager, or has a controlling interest. Include the date, amount, and nature of the exchange.</p> <p>Principals: Statement verifying a contract for lobbying services with each lobbyist. Principal's name, address, phone. Identification of the principal's nature and interests. Name, date, amount, address of recipient of each payment made to influence legislative or administrative action. Date, nature and recipient of each gift valued at more than \$100 to a public official. Description of legislative or administrative action principal seeks to influence. Names of employed lobbyists, as well as total amounts paid to each categorized as salary, fees, and reimbursement.</p>
Arizona 41-1232.02 41-1232.03	Lobbyists, Principals, Public bodies, Public lobbyists	<p>Lobbyists: Itemized list of all expenditures, regardless of whether to lobby. Include date, amount, name of state officer or employee benefiting, category of expenditure and name of principal expenditure was made on behalf of. If the expense was not on behalf of a principal, itemize it separately. Aggregate amount of expenses less than \$20 benefiting a state officer or employee, regardless of whether it was made in the course of lobbying. Report should list aggregates on behalf of each principal separately. All reportable expenditures made by lobbyist employees, regardless of whether the employee is a registered lobbyist.</p> <p>Principals: Itemized list of all expenditures, regardless of whether to lobby. Include date, amount, name of state officer or employee benefiting, category of expenditure and name of lobbyist expenditure was made on behalf of. Aggregate amount of all expenditures less than \$20.</p>

		<p>Public body: Itemized list of all expenditures, regardless of whether to lobby. Include date, amount, name of member of legislature benefiting, category of expenditure and name of lobbyist expenditure was made on behalf of. Aggregate amount of all expenditures less than \$20 benefiting a member of the legislature. All expenditures attributable to lobbying made for the personal sustenance, filing fee, legal fees, employees' compensation, meals, lodging and travel of the public lobbyist.</p> <p>Public lobbyist: Itemized list of all expenditures, regardless of whether to lobby. Include date, amount, name of member of legislature benefiting, category of expenditure and name of public body the expenditure was made on behalf of. List separately all expenditures that benefit state employees. Aggregate amount of all expenditures less than \$20 benefiting a member of the legislature.</p> <p>Information pertaining to all of the above reports: "Categories" for these reports are: food or beverages, speaking engagement, travel and lodging, flowers, other. The following expenditures are not required to be disclosed: lobbyist's personal sustenance, office expenses, filing fees, legal fees, employees' compensation, lodging and travel. Items excluded from the definition of gift pursuant to section 41-1231, paragraph 9, subdivision (a), (c), (d), (f), (g), (h), (i), (j), (k) or (l). Special events for legislators must be reported, but expenses don't have to be allocated to individual legislators. Report a description, date, location, name of the legislative body invited and total cost. Lobbyists cannot give state officers and employees gifts worth more than \$10 in a year.</p>
<p>Arkansas 21-8-604</p>	<p>Lobbyists</p>	<p>Itemized list of expenditures, including those on behalf of the lobbyist's employer or employee. Itemize according to financial category, employers and clients, including food and refreshments, entertainment, living accommodations, advertising, printing, postage, travel, telephone, and other expenses. Personal living expenses not incurred directly for lobbying need not be disclosed. Itemized listing of each: gift to or on behalf of public servants; payment of more than \$40 for food, travel or lodging on behalf of a public servant; other items worth at least \$40 given to or on behalf of a public servant. Identify above items by date, value, name of individual benefiting and item description. (Special events need not be allocated by individual. Report the name, date and location of the event, as well as the group of public servants invited, the exact amount the lobbyist paid toward the expenditure, the name of the lobbyist's employer making the expenditure and the names of all other lobbyists or principals who contributed.) A detailed summary of money loaned or promised to a public servant if more than \$25. Details of business associations with lobbyists.</p>
<p>California Gov't Code 86111- 86115.5</p>	<p>Lobbyists, Lobbying firms, Lobbyist employers, People who spend more than \$5,000 per quarter attempting to influence legislative or administrative action.</p>	<p>Definitions: "Activity expense," under 86111, means any payment made or arranged to be made that benefits any elected state official, legislative official, agency official, state candidate or a member of the immediate family of any of the above. Activity expenses include gifts, honorariums, consulting fees, salaries and any other compensation except campaign contributions. Whenever activity expenses are reportable, include the date, amount or value of each, the full name and position of the beneficiary and the payee, if someone else.</p> <p>Lobbyists: All activity expenses. All contributions of \$100 or more made or delivered by the lobbyist to any elected state officer or state candidate. The lobbyist shall provide this report to his or her employer or firm as well.</p> <p>Lobbying Firms: Name, address, phone. Name, address phone of each entity who contracted with the firm for lobbying services, description of the interests of the contracting entity, total payments including fees and reimbursements from the entity. Total payments received for lobbying services. Periodic reports by each lobbyist in the firm. Each activity expense incurred including those reimbursed by a person who contracts for services. If the firm subcontracts with another lobbying firm, include the name, address, phone of subcontractor; name of entity the subcontractor was retained to lobby; total amount of payments made to subcontractor. Date, amount, recipient of any contribution of \$100 or more filer made to elected state official, state candidate, committee controlled by an elected state officer or candidate or committee primarily formed to support such officers or candidates. If the firm communicates directly with elected officials, and lobbying is its main purpose, the report must also contain the name and title of each partner, owner, officer and employee of the firm who, on at least 5 occasions during the period, engaged in direct communication with any elective state official, legislative official or state agency official for the purpose of influencing legislative or administrative action.</p> <p>Lobbyist employers and anyone else who spends more than \$5,000 per quarter</p>

		<p>attempting to influence legislative or administrative action: Name, business address, phone of lobbyist employer or other person filing the report. Total amount of payments to each lobbying firm. Total amount of payments to lobbyists employed by the filer. Description of specific lobbying interests of the filer. Periodic reports by each lobbyist employed. Each activity expense of the filer, as well as a total. Date, amount, recipient of any contribution of \$100 or more filer made to elected state official, state candidate, committee controlled by an elected state officer or candidate or committee primarily formed to support such officers or candidates. Total of all other payments to influence legislative or administrative action, including overhead expenses and all payments to employees who spend at least 10 percent of their compensated time per month on activities related to influencing legislative or administrative action (unless payments are made to influence ratemaking or quasi-legislative proceedings before the Public Utilities Commission, in which case, other provisions apply.)</p> <p>State and Local Agencies: Those required to file must also disclose on a separate form all payments, except for overhead expenses, of \$250 or more during period toward: goods and services used by a lobbyist to support lobbying activity; payments of other expenses which wouldn't have been incurred but for lobbying activities; dues or other payments to organizations that spend at least 10 percent of their expenditures or \$15,000 per quarter in lobbying activities. For all of the above, include the name, address of payee; total payments made during period; and cumulative amount paid for year.</p>
<p>Colorado 24-6-301 - 303.5</p>	<p>Professional lobbyists, Lobbyist firms, People who spend more than \$200 in a calendar year on gifts or entertainment benefiting a public official, State officials and state employees engaged in lobbying.</p>	<p>Professional Lobbyists and Lobbyist Firms: Gross income for lobbying since last statement; name, address of any source providing \$100 or more. (Separate disclosure statements not required for sources named above.) Name of public officials to or for whom expenditures of \$50+ have been made by or on behalf of the disclosing person for gifts or entertainment in connection with lobbying; include amount, date, and principal purpose of the gift or entertainment. (All amounts a professional lobbyist spends on a covered official for which the lobbyist is reimbursed, or the source of which is a contribution, shall be deemed to be for gift or entertainment purposes.) Sum of expenditures made by or on behalf of the disclosing person to covered officials (this term includes legislators) for gift or entertainment purposes in connection with lobbying which are not already stated. Cumulative reports must be filed annually. Annual reports should identify the source and amount of all income for lobbying. If any business is subcontracted, only the subcontractor needs to file reports. The firm that subcontracted must file an addendum stating the total amount of gross income that is being reported by another firm.</p> <p>Persons who spend more than \$200 in a calendar year on gifts or entertainment benefiting a public official: Expenses for personal needs, such as meals, travel, lodging, parking need not be reported. Report: name, address of persons contributing \$100 or more to or for the disclosing person for lobbying during the calendar year; amount of contribution. Sum of contributions made to or for the disclosing person for lobbying since the last disclosure statement. Sum of contributions since last disclosure statement not required to be listed individually. Name of public officials to or for whom expenditures of \$50+ have been made by or on behalf of the disclosing person for gifts or entertainment in connection with lobbying; include amount, date, and principal purpose of the gift or entertainment. (All amounts a professional lobbyist spends on a covered official for which the lobbyist is reimbursed, or the source of which is a contribution, shall be deemed to be for gift or entertainment purposes.) Sum of expenditures made by or on behalf of the disclosing person to covered officials (this term includes legislators) for gift or entertainment purposes in connection with lobbying which are not already stated.</p> <p>State Official or State Employee Lobbyists: Legislation official or employee is lobbying on. Amount of each expenditure of public funds used for lobbying. Estimate of the time spent on lobbying or preparation thereof by any state official or employee of the department.</p>
<p>Connecticut Chapter 10, 1-96</p>	<p>Client lobbyists (persons on behalf of whom lobbying takes place, and who make expenditures for lobbying),</p>	<p>Client Lobbyists: Expenditures made. Fundamental terms of contracts, agreements or promises to pay compensation or reimbursement or to make expenditures in furtherance of lobbying. Itemized statement of each expenditure of \$10 or more per person for each occasion made by the registrant or a group of registrants for the benefit of a public official in the legislative or executive branch, a member of his staff or immediate family, itemized by date, beneficiary, amount and circumstances. Events where all members of the legislature or all members from a region of the state are invited need not be reported unless the price is more than \$30 per person.</p>

	Communicator lobbyists (those who communicate directly with public officials)	<p>Communicator Lobbyists: Amounts of compensation, reimbursement from each client during the previous year. Fundamental terms of contracts, agreements or promises to pay or receive compensation or reimbursement or to make lobbying expenditures; categories of work to be performed; dollar value or compensation rate of contract at the time of registration. Any amendments to these fundamental contract terms, including any agreements to subcontract lobbying work. Any expenditures for the benefit of a public official in the legislative or executive branch or a member of the staff or immediate family of such official which are unreimbursed and required to be itemized. Such report shall not include the disclosure of food and beverage provided at a major life event, as defined by the commission, of the registrant.</p> <p>Under 1-96e, any registrant who reimburses a public official more than \$10 in necessary expenses connected with an article or speech in his or her official capacity shall file a separate disclosure statement within 30 days.</p>
Delaware 5835	Lobbyists	Separate reports required for each employer represented. Each report must include the total expenditures during reporting period for all direct expenditures, costs or values, whichever is greater, provided for members of the General Assembly or for employees or members of any state agency for: food and refreshment; entertainment, including the cost of maintaining a hospitality room; lodging; fair value of travel exceeding 100 miles; recreation expenses; and gifts or contributions, excluding political contributions as defined in Chapter 80 of Title 15 provided to members of the General Assembly.
Florida 11.045 View the form (Accurate for legislative lobbyists only.)	Lobbyists	Name of lobbyist, and principal (one per form.) Amounts of expenditures in the following categories: food and beverage, entertainment, research, communication, media advertising, publications, travel, lodging, special events, other. Only each principal's designated lobbyist reports expenditures paid directly by the principal. The following need not be reported: Lobbyists' and principals' salaries, office expenses, personal expenses for lodging, meals and travel, campaign contributions. Shall be filed through electronic filing system.
Georgia 21-5-73	Lobbyists	Description of all expenditures made by the lobbyist or employees on behalf or for the benefit of a public officer. For each expenditure, include: amount, date, description. Name, title of the benefiting public officer or, if simultaneously incurred for an identifiable group of public officers the individual identification of whom would be impractical, a general description of that group. If applicable, the number of the bill, resolution, ordinance, or regulation in support of or opposition to which each expenditure was made. List the aggregate expenditures on food, beverages, and registration at group events to which all members of an agency are invited. Entire legislative chambers or portions of them are considered agencies. List the aggregate expenditures on food, beverages or expenses afforded public officers, members of their immediate families, or others that are associated with normal and customary business or social functions or activities. Disclose the names of members of the immediate family of a public officer employed by or whose professional services are paid for by the lobbyist during the reporting period.
Hawaii 97-3	Lobbyists, People who spend more than \$750 in 6 months lobbying, not counting travel expenses, People who pay for lobbying services.	Name, address of each person with respect to whom lobbying expenditures worth \$25 or more/day were made by the filer, amount or value of each expenditure. Name, address of each person with respect to whom total lobbying expenditures of \$150 or more were made; amount or value of each expenditure. Sum of all lobbying expenditures made by filer during in excess of \$750 during the statement period. Name, address of each person making contributions to filer for the purpose of lobbying in the total sum of \$25 or more; amount of such contributions. Subject area of legislative and administrative action which was supported or opposed by the person filing the statement during the statement period.
Idaho 67-6619	Lobbyists	Totals of all expenditures the lobbyist made or cause his or her employer to make (not including payments made directly to the lobbyist.) Segregate totals by category such as entertainment, food and refreshments; advertising, etc. (The lobbyist's reimbursed living and travel expenses need not be reported.) Totals of each \$50+ expenditure for a legislator or other public official shall be identified by date, place, amount, and the names of recipients. (In the case of a lobbyist employed by more than one employer, report the proportionate amount in each category incurred on behalf of each employer.) Itemized listing of each contribution of

		<p>money or tangible or intangible personal property made by the lobbyist or lobbyist's employer to a legislator, or on behalf of a legislator identified by date, amount, and the name of the legislator recipient. All contributions made to, or for the benefit of, any legislator, must be reported, exempting only those contributions that are required to be reported under other provisions of law. Subject matter of legislation, number of each bill, resolution, or other legislative activity the lobbyist has been engaged to influence. In the case of appropriations bills, the lobbyists shall name the specific sections which he or she supported or opposed.</p>
<p>Illinois 25 ILCS 170/6</p>	<p>Lobbyists or principals, depending on the situation</p>	<p>WHO REPORTS: If an individual is solely employed by another person to perform job related functions any part of which includes lobbying, the employer must report lobbying expenditures incurred on the employer's behalf as shall be identified by the lobbyist to the employer preceding such report (salary, compensation to lobbyist not included.) Persons who contract with another person to perform lobbying activities shall report all lobbying expenditures incurred on the employer's behalf. Any additional lobbying expenses incurred by the employer shall be reported by the employer.</p> <p>CONTENTS: Itemize each transaction over \$100; include name of official benefiting, name of client on whose behalf expenditure was made, total amount, date, subject matter of related lobbying activity. Categorize expenditures according to: (1) travel and lodging on behalf of others, (2) meals, beverages and other entertainment, (3) gifts, (4) honoraria. Expenditures under \$100 need not be itemized, but should be categorized in aggregate. Name of each state government entity lobbied; whether the lobbying involved executive, legislative, or administrative action, or a combination; names of lobbyists; brief description of the legislative, executive, or administrative action involved. For gatherings of more than 25 officials held for goodwill or other lobbying purposes, report the date, total cost and estimated number of attendees.</p>
<p>Indiana IC 2-7-2-3, IC 2-7-2-4</p>	<p>Compensated lobbyists, Those who compensate lobbyists</p>	<p>Separate report for each entity that pays the lobbyist for for lobbying services. Total lobbying expenditures in at least these categories: compensation to other lobbyists; reimbursement to other lobbyists; receptions; entertainment, including meals (except functions all legislators are invited to); gifts to employees of the general assembly or their immediate family. Statement of expenditures of \$100 or more in one day, or that total more than \$500 during the calendar year by registrant or his agent to benefit: a member, officer or employee of the legislature, or a member of the immediate family of anyone above. (Expenditures made for the benefit of all legislators need not be prorated.) Subject matter of each measure interested in. Names of beneficiaries of other required expenditures. Names of legislators who gave the lobbyist an affidavit stating that 33 percent of their non-legislative income came from the lobbyist during the past year. Affidavits include the legislator's name and the services provided. (Expenses for office, personal sustenance, services of support staff that are not lobbyists need not be reported.)</p>
<p>Iowa 68B.37</p>	<p>Lobbyists</p>	<p>Client names. Amount and recipient of contributions made to candidates for state office during calendar months during the reporting period when the general assembly is not in session. Lobbyist expenditures.</p>
<p>Kansas 46-269</p>	<p>Lobbyists</p>	<p>Name, address of each person who compensated or reimbursed the lobbyist. Aggregate value of lobbying expenditures over \$100, except for office overhead, by the lobbyist or lobbyist's employer in these categories: food and beverages provided as hospitality to a state officer or employee or his or her spouse; entertainment, gifts, honoraria or payments; mass media communications; recreation provided as hospitality; communications for the purpose of influencing legislative or executive action; and all other reportable expenditures. Each lobbyist spending \$100 or more for lobbying in any reporting period shall report any gift, entertainment or hospitality to members of the legislative and judicial branches. Include full name of the recipient and value. Several exemptions exist for meals.</p>
<p>Kentucky 6.821, 6.824 (Accurate for legislative lobbyists only.)</p>	<p>Legislative agents, Employers, Representatives of organized associations, coalitions, or public interest entities</p>	<p>Legislative agents must file separate forms for each employer. Representatives or organized associations, coalitions or public interest entities must identify the source of the organization's financial resources.</p> <p>All Filers: For expenditures on behalf of legislators or members of their immediate family for food, beverages consumed on premises give name of legislator or family member, total expenditures, description and date.</p> <p>Legislative Agents: Total expenditures, regardless of whether they were reimbursed. Cumulative amounts, except personal expenses, spent on food, beverages, lodging, transportation, entertainment, and other lobbying expenses. Under 6.824, details of financial</p>

		<p>transactions for the benefit of members of the legislature, the governor, cabinet secretaries, or certain state employees. Include name of the official or employee; purpose, nature of transaction; date made or entered into.</p> <p>Employers: Total lobbying expenditures. Itemized list of amounts spent for receptions or other events, date, location, name of the group of public servants invited. Itemized list of other amounts spent for lobbying, including food and lodging, reimbursements to public officials; not including personal expenses. Cumulative compensation paid to legislative agents, prorated to reflect the time they were engaged in lobbying during the period. Under 6.824, details of financial transactions for the benefit of members of the legislature, the governor, cabinet secretaries, or certain state employees. Include name of the official or employee; purpose, nature of transaction; date made or entered into.</p>
Louisiana 24:55	Lobbyists	<p>Total of all expenditures by lobbyist and lobbyist's principal or employer. (Principals and employers must report to lobbyists any direct expenditures.) Aggregate total expenditures of more than \$50/occasion or \$250/reporting period attributable to an individual legislator, name of recipient. Aggregate total of expenditures for all periods during the calendar year. Aggregate total of expenditures of more than \$50/occasion or \$250/reporting period attributable to an individual legislator for all periods during the same calendar year, including the name of the legislator. (Aggregate totals don't include money spent on receptions or other functions to which the entire legislature, or a recognized portion of it, is invited.) Statement of expenditures for each reception or other function to which the whole legislator, either house, or another recognized portion is invited, including amount spent, name of groups invited, date, location of function. (Gatherings held in conjunction with meetings of national or regional organizations of legislators are exempt.) Meals consumed by legislators in connection with appearances or other informational presentations are exempt, unless they take place out of state.</p>
Maine 317	Lobbyists	<p>Name, address of lobbyist, employer. Names of individuals who lobbied during the month. Amount of compensation or reimbursement received for preparation of documents and research for lobbying. Amount spent directly to or on behalf of one or more officials of the legislative branch, including members of the official's immediate family, and the amount for which the lobbyist has been or expects to be reimbursed. Name of official in the legislative branch or a member of that official's immediate family on whose behalf expenditures totaling \$25 or more were made in any calendar month; date, amount, purpose. Date, description, cost and list of all officials of the legislative branch or administrative agency or members of an official's immediate family present for events that cost more than \$250. Each legislative action by number or, if unknown, by topic, on which the lobbyist is lobbying. Identification of each legislative action for which the lobbyist was compensated or expects to be compensated or expended in excess of \$1,000 for related lobbying activities, including all original sources of money received from employer. Campaign seed money contributions are included in definition of contribution by lobbyist.</p>
Maryland 15-704	Lobbyists	<p>Total executive or legislative lobbying expenditures in these categories:</p> <ul style="list-style-type: none"> • Total individual regulated lobbyist compensation, excluding reported expenses • Office expenses of the regulated lobbyist • Professional and technical research • Publications that expressly encourage communication with one or more officials or employees • Witnesses, including the name of each and the fees and expenses paid to each • Meals, beverages for officials, employees, or members of their immediate families Except as provided in §15-708 (d) (2) of this subtitle, food, beverages, and incidental expenses for officials of the Legislative Branch for meals and receptions to which all members of any legislative unit were invited • Food, beverages for members of the General Assembly at the respective times and geographic locations of meetings of legislative organizations • Food, lodging, scheduled entertainment for officials and employees at meetings at which the officials and employees were scheduled speakers • Tickets, free admission extended to legislators to attend charitable, cultural, and political events sponsored or conducted by the reporting entity and to each of which all members of a legislative unit were invited if this is at least the second occurrence and the cumulative value of the tickets is more than \$100 • Other gifts worth more than \$200 to or for officials, employees, or members of their

		<p>immediate families; other expenses.</p> <ul style="list-style-type: none"> • Date, location, and total expense of the regulated lobbyist for each meal, reception, event, or meeting reported above. <p>Name of each official, employee, or member of the immediate family of an official or employee who has benefited from one or more gifts with a cumulative value of \$75 during the reporting period regardless of whether the gift was from more than one entity or was given in connection with lobbying activity. Certain receptions need not be allocated to individual recipients by name. Regulated lobbyists who are not individuals must also report the name and permanent address of each entity that provided at least 5% of the regulated lobbyist's total receipts during the preceding 12 months.</p>
Massachusetts 3:43, 3:44, 3:47	<p>Executive agents, legislative agents, Employers of executive or legislative agents, Groups that don't employ lobbyists, but that spend more than \$250 a year lobbying</p>	<p>Executive agents, legislative agents: Itemized statement of campaign contributions, lobbying expenditures; all expenditures made for or on behalf of certain state officials including legislators if they total more than \$35 a day. Itemize in categories including: meals, gifts, transportation, entertainment, advertising, public relations, printing, mailing and telephone; include names of the payees, amount paid to each; names of the candidate or political committee to whom or to which the contribution was made, and the amount and date of each contribution. For meals, entertainment or transportation, identify by date, place, amount, and the names of all persons in the group partaking. List of all bill numbers of legislation acting to influence in the course of his employment if the executive or legislative agent specifically referenced the bill number while acting to promote, oppose or influence legislation.</p> <p>Employers of executive or legislative agents: Itemized list of all lobbying expenditures, including expenditures to or on behalf of public officials. Itemize in the following categories: specific expenditures for meals, gifts, transportation, entertainment, advertising, public relations, printing, mailing, and telephone; include names of the payees and the amount paid to each. Where such expenditure is for meals, entertainment or transportation, said expenditure shall be identified by the date, place, amount, and names of all persons in the group partaking. When such compensation is included as part of a regular salary or retainer, the statement shall specify the amount of the agent's salary or retainer allocable to his legislative duties. If no such apportionment is possible, the statement shall indicate such impossibility and disclose the full salary or retainer.</p> <p>Groups that don't employ lobbyists, but that spend more than \$250 a year lobbying: Names, addresses of the principals of such group. Purposes of the organization. Identification of state issues affecting the group's purposes. Total expenditures in connection with lobbying. Expenditures for or on behalf of certain public officials including legislators, itemized in at least these categories: meals, transportation, entertainment, advertising, public relations, printing, mailing and telephone; include names of the payees, amount paid to each. For meals, entertainment or transportation, identified by date, place, amount, names of those partaking. Itemized list of campaign contributions with the name of each candidate or committee, amount, date. Names, addresses of every person, group or organization contributing at least \$15 or during the year for the objectives of the group.</p>
Michigan 4.418	<p>Lobbyists, Lobbyist agents</p>	<p>Update of information required on registration form. Lobbying expenditures by category, listed for the reporting period and cumulative totals. Required categories are as follows: food and beverage for public officials that exceeds \$25/day or \$150/year (include recipient name and amount. for large receptions, list total amount, rather than prorated per attendee); advertising and mass mailings; other expenditures of more than \$5. Date, nature, amount and parties to financial transactions worth at least \$775 in goods or services between the reporting person or someone acting on his or her behalf and a public official or a member his or her immediate family, or a business with which the individual is associated. Date, nature, amount and parties to travel, lodging expenses of more than \$500 paid for or reimbursed to a public in connection with public business by that public official in excess of \$500.00. (Several exceptions apply to financial transaction disclosure requirements.) Brief description of lobbying activities for the period.</p>
Minnesota 10A.04	<p>Lobbyists, Principals</p>	<p>Total lobbying disbursements, separately listing those to influence: legislative action, administrative action, and actions of a metropolitan government. Breakdown into categories including but not limited to: publications and distribution; other printing; media, including the cost of production; postage; travel; fees, including allowances; entertainment; telephone; other. Amount, nature, name and address of recipient, date of each gift, item, or benefit, excluding contributions to a candidate, worth at least \$5 to certain officials by the lobbyist or</p>

		a lobbyist employer. Original source of money in excess of \$500 in any year used for the purpose of lobbying. For each source, include, name, address, and employer, or, if self-employed, the occupation and principal place of business. General description of the subjects lobbied in the previous 12 months.
Mississippi 5-8-9, 5-8-11	Lobbyists, Lobbyist clients	Lobbying expenditures in these categories: Payments to lobbyists, whether salary, fee, reimbursement, other expenses at request of lobbyist; payments for those portions of office rent, utilities, supplies, support personnel attributable to lobbying activities; payments incurred soliciting or urging others to communicate with officials when at the request of the client; purchase, payment, distribution, loan, forgiveness of a loan or payment of a loan by a third party, advance, deposit, transfer of funds, a promise to make a payment, or a gift of money or anything of value for any purpose. Name of giver and recipient, description, value, nature of item, place and date of transfer for each thing of value given to a public official. For events to which all legislators are invited, report the total cost of the reception and the number in attendance.
Missouri 105.473	Lobbyists	Expenditures by lobbyist or principals made on behalf of all public officials, their staffs and employees, and their spouses and dependent children, separated into at least the following categories: printing and publication; media and advertising; travel; entertainment; honoraria; food and beverages; gifts. Itemized list of name of recipient, nature, amount of each expenditure by the lobbyist or principal, including a service or anything of value, for all expenditures paid or provided to or for a public official, such official's staff, employees, spouse or dependent children. Total expenditures by a lobbyist or principal for occasions, identity of group invited, the date, description of occasion, amount of expenditure. Expenditures made on behalf of a public official, the public official's staff, employees, spouse or dependent children, if such expenditure is solicited by such public official or above-named associated individual, name of such persons, except any expenditures made to any not-for-profit corporation, charitable, fraternal or civic organization or other association formed to provide for good in the order of benevolence. Details of direct business relationships the lobbyist has with any public official. For all of the above, the portion spent on the lobbyist need not be reported.
Montana 5-7-208	Principals who spends more than \$2,150 on lobbying expenses per year	Payments for lobbying, itemized and identifying payee and beneficiary, in these categories: printing; advertising; postage; travel; salaries and fees, including allowances, rewards, and contingency fees; entertainment, including food and refreshment; telephone; other office expenses. Lobbying expenses worth at least \$25 to benefit a public official. Lobbying expenses worth at least \$100 to benefit more than one public official, but if an entire chamber is invited, list the beneficiary as such. Contributions, membership fees of \$250 or more per year paid to the principal for lobbying purpose, with full address of each payer and issue area for which payment was earmarked. Official actions on which the principal or the principal's agents exerted a major effort, statement of principal's position.
Nebraska 49-1483, 49-1483.01, 49-1483.03.	Lobbyists, Principals	Lobbyists: Amounts spent on lobbying expenses, itemized, in these categories: miscellaneous expenses; entertainment, including expenses for food and drink, lodging, travel, lobbyist compensation, lobbyist expense reimbursement, admissions to a state-owned facility or a state-sponsored industry or event. Amount, terms, recipient of any money loaned, promised, paid by a lobbyist, principal, or anyone acting on behalf of either to an official in the executive or legislative branch or member of such official's staff. Total spent on gifts, other than admissions to a state-owned facility or a state-sponsored industry or event, aggregated in these categories: legislators, executive branch officials. Although these reports are required quarterly, a separate, additional report is required anytime a lobbyist or principal receives or spends more than \$5,000 in one month for lobbying purposes. Principals: All of the above, plus names, addresses of people who gave more than \$100 in in any one month for lobbying purposes.
Nevada 218.926	Lobbyists	Total expenditures made on behalf of a legislator or organization whose primary purpose is to support legislators of a particular political party and house, including expenditures made by others on behalf of the registrant. Identity of each legislator and organization on whose behalf expenditures were made, itemized by legislator and organization (unless all legislators were invited). For expenditures over \$50 made by or on behalf of a registrant, include a compilation of expenditures itemized in the following categories: entertainment; costs of events hosted by the organization represented by the registrant; gifts and loans to a legislator, to an organization whose primary purpose is to provide support for Legislators of a particular political party and house, or to any other person for the benefit of a Legislator or such an organization; other expenditures directly associated with legislative action, not including personal

		expenditures for food, lodging and travel expenses or membership dues.
New Hampshire 15:3	Lobbyists	Itemized statements of fees and expenditures in connection with legislative employment, including by whom paid or to whom charged. The statements shall be in the form prescribed by the secretary of state, and shall be open to public inspection. (Forms unavailable online.)
New Jersey 52:13C-22; 52:13C-22.1	Governmental affairs agents who spend or are paid more than \$2,500 a year to lobby. (These agents are individual lobbyists), Lobbyists (in this state "lobbyist" has a meaning similar to "principal" or "lobbyist employer" in other states.)	Quarterly reports: Description of the particular items of legislation, regulation, or governmental process and any general category or type of legislation, regulation or governmental process on which the governmental affairs agent lobbied, and any particular items or general types of legislation, regulation, or governmental processes which he actively promoted or opposed during the quarter. Annual reports: Expenditures relating to communication with, or providing benefits to, a legislator, legislative staff, the Governor, the Governor's staff, an officer or staff member of the Executive Branch, or communication with the general public, in these categories: media, including advertising; entertainment; food and beverage; travel and lodging; honoraria; loans; gifts; and salary, fees, allowances or other compensation paid to an agent. Report in aggregate by category unless they exceed \$25.00 per day on one person, in which case detail separately as to the name of the recipient, date and type of expenditure, amount and to whom paid. Where the aggregate expenditures for communication with or providing benefits to one official exceed \$200.00 per year, detail the type of expenditures, name of the intended recipient, amount and to whom paid. Where the aggregate expenditures for communication with the general public are more than \$100.00 for one occasion, include the date and type of expenditure, amount and to whom paid. Whether the governmental affairs agent serves on certain state or local authorities, boards or commissions; date upon which his term expires.
New Mexico 2-11-6	Lobbyists, Lobbyist employers	Cumulative total of the expenditures made or incurred, in categories that identify the total separate amounts spent on: meals and beverages; other entertainment expenditures; gifts; and other expenditures. Amount, date, name of recipient of each political contribution made. Names, addresses and occupations of other contributors and the amounts of their separate political contributions if the lobbyist or lobbyist's employer delivers directly or indirectly separate contributions from those contributors in excess of \$500 in the aggregate for each election to a candidate, a campaign committee or anyone authorized by a candidate to receive funds on his behalf.
New York Legislative Law 32-1A-1-h, 32-1A-1i	Lobbyists, Public Corporations, Clients who spend more than \$2,000 a year on lobbying	Lobbyists: Lobbyist's name, address, phone number. Lobbyist's client's name, address, phone. General description of subjects lobbied on, as well as the legislative bill numbers of any bills and the rule, regulation, and ratemaking numbers on which the lobbyist has lobbied. Names of people, organizations, or legislative bodies before which the lobbyist has lobbied. Compensation paid or owed to the lobbyist, and any lobbying expenses, to be listed in the aggregate if \$75 or less and individually if more than \$75. For items listed individually, disclose the amount, recipient and purpose. Expenses not to include: personal sustenance; printing and mailing less than \$500. Must report lobbying activities for grants, loans and other disbursements of public funds over \$15,000. Public Corporations: Public corporation's name, address, phone number. Names, addresses, phones of all lobbyists retained, employed or designated. Copies of all agreements relating to each such retainer, employment or designation, and if the agreement was oral, a statement of its substance. General description of subjects lobbied on, as well as the legislative bill numbers of any bills and the rule, regulation, and ratemaking numbers on which the lobbyist and the public corporation have lobbied. Names of people, organizations, or legislative bodies before which the public corporation or its lobbyists have lobbied. Compensation paid or owed to each lobbyist and any expenses whether directly for the benefit of public officials or through lobbyists. List expenses in the aggregate if \$75 or less and individually if more than \$75. For items listed individually, disclose the amount, recipient and purpose. Expenses not to include: personal sustenance; printing and mailing less than \$500. Clients who spend more than \$2,000 a year lobbying must file semi-annual reports with similar information as above. (Lobbyists and public corporations must file bimonthly.)
North Carolina Chapter 120C-402	Lobbyists Principals	Notarized reports are due quarterly, even is there were no "reportable expenditures." They must be filed by 10 days after the reporting period ends. Lobbyists and Principals must file additional reports when they make reportable expenditures during any month the General Assembly is in session. These reports must be filed within 10 days of the end of the month in which the reportable expenditure was made.

		<p>Reportable expenditures:</p> <p>The reports must include (1) reportable expenditures made for the purpose of lobbying, (2) solicitations of others costing more than \$3,000, (3) reportable expenditures reimbursed to a lobbyist by the lobbyist's principal, and (4) all reportable expenditures for gifts that are given under the exceptions to the gift ban set forth in G.S. 138A-32(e). Reportable expenditures are generally defined as contracts with designated individuals and their immediate family members and any expenditure of more than \$10 in value per designated individual per calendar day. Lobbyists' principals are required to file quarterly reports that include the same information as lobbyists' reports as well as details of the compensation paid to lobbyists.</p> <p>Article 8 of Chapter 120 requires a person to report expenditures of more than \$200 in a calendar quarter made to a designated individual for the purpose of lobbying, even if the person making the expenditures is not a lobbyist.</p> <p>Lobbyists, principals and "solicitors" must also generally report expenditures of more than \$3000 on "solicitation" of members of the general public to influence legislative or executive action.</p> <p>Failure to file required reports can void the registration of the lobbyist, principal and solicitor and bars re-registration until reports are filed. The Secretary of State can also levy civil fines of up to \$5000 per violation related to the required reports.</p> <p>The Secretary of State's office prescribes the reporting forms.</p>
North Dakota 54-05.1-03 (2)	Lobbyists	Each expenditure of \$60 or more spent on any single occasion on any individual, including the spouse or other family member of a legislator or the governor. Include a description of the nature of the expenditure; the amount; the date; and the name of the recipient.
Ohio 101.73	Legislative agents, Employers	Legislative agents must file separate reports for each employer. Total expenditures for reporting period (employers should not include lobbyist compensation). For each expenditure to, at the request of, for the benefit of, or on behalf of a member of the general assembly, a member of the controlling board, the governor, the director of a state department or a staff member of any of the above, list: name of person to whom, at whose request, for whose benefit, or on whose behalf the expenditures were made; total amount of expenditure; description; date; item of legislation for which the expenditure was made; name of client on whose behalf expenditure made. List expenditures as payment for meals and other food and beverages in a separate list. Include only those to public officials who have already received \$50 worth of food and beverages from lobbyist this calendar year. Do not include those provided at an event where the legislator spoke or participated in a panel discussion, or those provided at a convention of a national organization to which state agencies pay dues.
Oklahoma Forms available at Oklahoma Ethics Commission	Lobbyists	Lobbyist's name. For each thing of value given to a state officer or employee or a member of his or her family that exceeds \$50 in the aggregate during a 6-month period, list the name of the recipient, date given, nature of thing of value, amount of expenditure, name of lobbyist principal on whose behalf item given. Reports must be notarized.
Oregon 171.745, 171.750	Lobbyists, Lobbyist employers	<p>Lobbyists: Total amount of all moneys spent by the lobbyist for the purpose of lobbying for: food, refreshments and entertainment; printing, postage and telephone; advertising, public relations, education and research; and miscellaneous. Include the name of the official to whom or for whose benefit the expense was made for each expense more than \$50 on one occasion, date, name of payee, purpose and amount. (Don't include money spent on the lobbyist's personal living and travel, office overhead or salaries for support staff and maintenance expenses.</p> <p>Lobbyist employers: Total amount of money spent for lobbying activities on the lobbyist's behalf, excluding living and travel expenses. Name of any legislative or executive official to whom or for whose benefit, on any one occasion, an expenditure in excess of \$25 for the purpose of lobbying is made by the person, but not including expenses lobbyists reported on their expense reports; date, name of payee, purpose and amount of that expenditure.</p>

Pennsylvania
65 Pa. C.S.
Sec. 1305-A

Principals
Lobbyists

(a) General rule.--A registered principal shall, under oath or affirmation, file quarterly expense reports with the department no later than 30 days after the last day of the quarter.

(b) Content.--

(1) Each expense report must list the names and registration numbers when available of all lobbyists by whom lobbying is conducted on behalf of the principal and the general subject matter or issue being lobbied.

(2) Each expense report shall include the total costs of all lobbying for the period. The total shall include all office expenses, personnel expenses, expenditures related to gifts, hospitality, transportation and lodging to state officials or employees, and any other lobbying costs. The total amount reported under this paragraph shall be allocated in its entirety among the following categories:

(i) The costs for gifts, hospitality, transportation and lodging given to or provided to State officials or employees or their immediate families.

(ii) The costs for direct communication.

(iii) The costs for indirect communication.

(iv) Expenses required to be reported under this subsection shall be allocated to one of the three categories listed under this section and shall not be included in more than one category.

(2.1) For purposes of filing an expense report under this subsection, a registrant may use any reasonable methods of estimation and allocation.

(3) The following apply:

(i) In addition to reporting the totals required under this subsection, the expense report must identify, by name, position and each occurrence, a state official or employee who receives from a principal or lobbyist anything of value which must be included in the statement under Section 1105(b)(6) or (7) (relating to statement of financial interests) as implemented by Section 1105(d).

(ii) For purposes of this chapter, the amount referred to in section 1105(b)(7) shall be considered an aggregate amount per year.

(iii) For purposes of this chapter, the amount referred to in section 1105(b)(7) shall not include the cost of a reception which the state official or employee attends in connection with public office or employment.

(iv) Written notice must be given to each state official or employee who is listed in an expense report under this paragraph at least seven days prior to the report's submission to the department. Notice under this subparagraph shall include the information which will enable the state official or employee to comply with section 1105(b)(6) and (7). For purposes of this Chapter and Chapter 11 (relating to ethics standards and financial disclosure), section 1105(b)(6) and (7) shall constitute mutually exclusive categories. For each category enumerated in paragraph (2)(i), each notice shall include both the amount incurred during the quarter and the cumulative amount incurred from January 1 through the end of the applicable quarter.

(v) This paragraph shall not apply to anything of value received from immediate family when the circumstances make it clear that motivation for the action was the personal or family relationship.



(4) A lobbying firm or a lobbyist not associated with a lobbying firm shall sign the reports submitted by each principal for whom the lobbying firm or lobbyist is registered to attest to the validity and accuracy to the best of the attestor's knowledge. A lobbying firm or lobbyist may attach a statement to the report of a principal, describing the limits of the knowledge of the lobbying firm or lobbyist concerning the information contained in the expense report.

		<p>(5) The expense report shall also include the name, permanent business address and daytime telephone number of any individual, association, corporation, partnership, business trust or other business entity which contributed more than 10% of the total resources received by the principal during the reporting period.</p> <p>(6) A lobbying firm or a lobbyist not associated with a lobbying firm shall submit an expense report if during the reporting period the lobbying firm or lobbyist engaged in lobbying which was not contained in any expense report filed by a principal or principals represented.</p> <p>(7) A registered principal that attempts or that retains a lobbying firm or lobbyist to attempt to influence an agency's preparing, bidding, entering into or approving a contract shall ensure that the related expenses are included under paragraph (2).</p> <p>(8) A lobbying firm or a lobbyist not associated with a lobbying firm shall submit a report if the lobbying firm or lobbyist engaged in lobbying on behalf of any entity that is exempt under Section 1306-A(7), (8), (9) or (10) (relating to exemption from registration and reporting).</p> <p>(c) Records retention.--A registrant shall retain all documents reasonably necessary to substantiate the reports to be made under this section for four years from the date of filing the subject report. Upon request by the Office of Attorney General, the board, the commission, or the department, these materials shall be made available for inspection within a reasonable period of time.</p> <p>(d) Thresholds for reporting.--An expense report required under this section shall be filed when total expenses for lobbying exceed \$2,500 for a registered principal in a reporting period. In a reporting period in which total expenses are \$2,500 or less, a statement to that effect shall be filed.</p> <p>(e) Indirect communication disclosure.--Whenever any person makes an expenditure for indirect communication under this chapter, for the purpose of disseminating or initiating a communication, such as a mailing, telephone bank, print or electronic media advertisement, billboard, publication or education campaign, the communication shall clearly and conspicuously state the name of the person who made or financed the expenditure for the communication.</p>
<p>Rhode Island 22-10-09(A)</p>	<p>Lobbyists, Persons who engage lobbyists to act as lobbyists.</p>	<p>Complete report of lobbying expenditures including advertising; compensation paid to the lobbyists; all campaign contributions in excess of \$100 to state and municipal elected officials and state political action committees; expenditures, gifts, and honorariums to public officials of \$25 or more for each occurrence; The report shall include the names of the individuals receiving or in whose behalf the expenditures have been made, and the reason, date, and place of the expenditures.</p>
<p>South Carolina 2-17-30 2-17-35 2-17-40</p>	<p>Lobbyists, Principals, State agencies</p>	<p>Lobbyists and Principals: Lobbyist's or principal's name, address, phone. Names of persons on whose behalf the reporting lobbyist lobbied or names of lobbyists who acted on the principal's behalf. Official name, number, or description of legislation, covered agency actions, or covered gubernatorial actions on which the reporting lobbyist lobbied. Sources, amounts of lobbyist's income or amounts and recipients of all lobbying compensation the principal paid. Itemized totals of all amounts spent in the performance of lobbying, segregated by: office expenses, rent, utilities, supplies, and compensation of support personnel; expenditures reimbursed by the principal. Name of each member of the judiciary on whose behalf a lobbyist initiated or made expenditures and an itemized account of the amount expended by the lobbyist for each member of the judiciary. Statement detailing certain business relationships the lobbyist or lobbyist principal has with legislators, the governor, the Lt. governor or other constitutional officers and state agency employees.</p> <p>Additional Requirements for Principals: Names of public officials on whose behalf a lobbyist's principal initiated or made expenditures, and an itemized list of the amount spent on each public official. Allowable reimbursements to public officials for travel to speaking engagements, etc. Name of each member of the judiciary on whose behalf a lobbyist initiated or made expenditures and an itemized account of the amount expended by the lobbyist for</p>

		<p>each member of the judiciary. Names of members of the organization who contributed more than \$500 per year or 20 percent of all contributions to the organization.</p> <p>State Agencies: Identification of each public official, public employee, or other person who engaged in lobbying for that agency. Legislation, covered agency actions, or covered gubernatorial actions about which the persons engaged in lobbying. Recipients and amounts of all income attributable to lobbying. Itemized account of all expenditures made or incurred by state agency lobbyists in the performance of lobbying, segregated by office expenses, rent, utilities, supplies, and compensation of support personnel. Name of public officials on whose behalf the state agency or department initiated or made expenditures, itemized account of the amount expended by the state agency or department for each public official. Reimbursement of or allowable expenditures to public officials.</p>
<p>South Dakota 2-12-11 View lobbyist form View employer form</p>	<p>Lobbyists, Lobbyist employers</p>	<p>Both lobbyists and their employers must file a detailed report of costs incurred for the purpose of influencing legislation, including the date, amount and purpose of each expense. Principals must also list names of all lobbyists employed.</p> <p>Personal expenses of lobbyist on meals, travel, lodging, phone calls or other necessities need not be reported. Reports must be notarized. Principals need not report as costs the compensation paid to lobbyists.</p>
<p>Tennessee T.C.A. 3-6-303</p>	<p>Lobbyist employers</p>	<p>The required employer's disclosure has three parts. The first is the "aggregate total amount of lobbyist compensation paid by the employer." For compensation paid to a person who performs duties in addition to lobbying "and related activities," the compensation is to be apportioned "to reflect the lobbyist's time allocated for lobbying and related activities in [Tennessee]." There is no definition of "related activities." The report is to be in monetary ranges from less than \$10,000 to \$400,000 or more. T.C.A. § 3-6-303(a)(1). The second part is the "aggregate total amount of employer expenditures incurred for the purpose of influencing legislative or administrative action through public opinion or grassroots action, excluding lobbyist compensation." The Act contains a list of activities that constitute "public opinion and grassroots action." There is a required apportionment for "multi-state effect," and the report is to be in ranges from less than \$10,000 to \$400,000 or more. T.C.A. § 3-6-303(a)(2). Third: the employer must report in the same filing the "aggregate total amount" of expenditures for events paid for by the employer to which the entire membership of the Tennessee General Assembly was invited. T.C.A. § 3-6-303(a)(3).</p>
<p>Texas 305.006</p>	<p>Those who spend or receive more than \$200/quarter for lobbying</p>	<p>Total expenditures made to communicate directly with a member of the legislative or executive branch to influence action and that are directly attributable, as that term is used in Section 305.0062(b), to a member of the legislative or executive branch or the immediate family of a member of the legislative or executive branch, in these categories: transportation and lodging; food and beverages; entertainment; gifts, other than awards and mementos; expenditures made for the attendance of members of the legislative or executive branch at political fund-raisers or charity events. List also total expenditures made by the registrant or by others on the registrant's behalf and with the registrant's consent or ratification for: broadcast or print advertisements, direct mailings, and other mass media communications. List of the specific categories of subject matters about which the registrant, any person the registrant retains or employs to appear on the registrant's behalf, or any other person appearing on the registrant's behalf communicated directly with a member of the legislative or executive branch. Include the number or other designation assigned to the administrative action, if known.</p> <p>If a registrant, or someone on the registrant's behalf, makes an expenditure that's more than 60 percent of the legislative per diem for transportation or lodging, or food and beverage for a member of the legislative or executive branch, include a report detailing: name of public official, place and date, purpose. In the case of food and beverage, report if given to members of public official's family.</p> <p>If a registrant, or someone on the registrant's behalf, gives a gift, memento or award worth more than \$50, give the name of recipient, a description of the gift, and amount.</p> <p>If a registrant, or someone on the registrant's behalf, makes expenditures for the attendance of a member of the legislative or executive branch at a political fund-raiser or charity event, give the name of the member of the legislative or executive branch in whose behalf the expenditure is made; name of the charity or the name of the candidate or officeholder for whom the political fund-raiser was held; and the date of the fund-raiser or event.</p>

<p>Utah 36-11-201</p>	<p>Lobbyists, Principals, Government officials who lobby</p>	<p>Total amount of expenditures made to benefit public officials during the last calendar. Total travel expenditures that the reporting party made to benefit public officials and their immediate families, and segregated by official type. Destination, purpose of each trip; total expenditures made to benefit each public official and members of immediate family for each trip; names of individuals that took each trip. Name, address of the organization that sponsored each trip; specific expenditures for food, lodging, gifts, side trips. For aggregate daily expenditures under \$50 per person not reportable above, give date, purpose, type of recipient, monetary worth of the benefit. For those that are more than \$50 per person, give date, location, purpose, name of the public official or member of the public official's immediate family who received the benefit; total monetary worth of the benefit. Names of public officials employed by the reporting party or who performed work as an independent contractor during the last year; nature of employment. Each bill or resolution by number, short title on behalf of which the reporting party made an expenditure. Description of each executive action on behalf of which the reporting party made an expenditure to a public official. General purposes, interests, and nature of the organizations that the reporting party represents. Expenditures for events to which all legislators are invited, divide the cost by the total number of legislators and report that quotient as the amount spent on each legislator who attended.</p>
<p>Vermont 2-11-264</p>	<p>Lobbyists, Lobbying Firm, Employers</p>	<p>Total spent on lobbying, including advertising (TV, radio, print, electronic media), expenses for telemarketing or polling if intended to influence legislative or administrative action. Contractual agreements in excess of \$100 per year between the lobbying firm, a legislator or administrator or their family member. Total compensation to lobbyists. Itemized lists of gifts, regardless of whether in connection with lobbying, worth more than \$15 to public officials including the date, nature, value, identity of official who requested the gift; identity of recipient. Monetary gifts, other than political contributions, are prohibited.</p>
<p>Virginia 2.2-426</p>	<p>Lobbyists, Principals who spend more than \$500 to employ multiple lobbyists</p>	<p>Statement from principal including principal's name, business address, phone, list of executive and legislative actions lobbied on, description of activities conducted. Total expenditures in these categories: entertainment, gifts, office expenses, communications, personal living and travel, compensation of lobbyists, honoraria, registration costs, other. Lobbyist's name, business address, phone. Whether lobbyist is employed by the principal, retained by the principal or not compensated. List of other lobbyists who represent the same principal. If employed by principal, give job title. If not compensated, indicate why not. If compensated, give dollar amount of compensation for lobbying work. List members of your entity who furnished lobbying services to your principal. Total amount paid to your firm for services rendered. Itemization of single entertainment expenses of more than \$50, with date, location, description of event, number of officials invited, number attending. Names of officials who attended if cost of event was more than \$50 per person. Breakdown of other costs for event. Gifts worth more than \$25, with date, description, name of recipient, cost. Other expenses. Signatures of lobbyist and principal.</p>
<p>Washington 42.17.170 42.17.180 42.17.190</p>	<p>Lobbyists, Lobbyist employers, State or local government agencies that spend public funds to lobby.</p>	<p>Lobbyists: Total lobbying expenditures by the lobbyist or on the lobbyist's behalf, segregated according to lobbyist employer and financial categories including: compensation; food and refreshments; living accommodations; advertising; travel; contributions; and other expenses or services. For expenditures of more than \$25, give date, place, amount, names of those partaking. (Unreimbursed personal living expenses, office expenses including rent and salaries for paid staff not required to be reported.) Itemized list of contributions of money or personal property to candidates, elected officials and state agency officials or employees with date, amount, name of recipient. Subject matter of legislative or rule-making activity the lobbyist is lobbying on. Listing of each gift or honorarium of more than \$50 to a public official with date, recipient and value. Total expenditures for lobbying expenses including political advertising, public relations, telemarketing, polling, including amounts, to whom paid and brief description of activity.</p> <p>Lobbyist employers: Names of public officials or their family members to whom a lobbyist employer has paid compensation more than \$500 in the preceding calendar year for personal employment or professional services, amount of compensation paid. Names of state officials to whom the reporting party made expenditures, amount, purpose. Total lobbying expenditures, whether through a lobbyist or not. All contributions made to a candidate or political committee supporting or opposing a statewide ballot proposition. Names, addresses of lobbyists employed, and total expenditures by each. Names, offices sought, party affiliations of candidates for state offices supported or opposed by independent expenditures of the person reporting, amount. Identifying proposition number, brief description of any statewide ballot proposition supported or opposed by expenditures not reported under this subsection, amount of each such</p>

		<p>expenditure. Additional special reports are required if contributions over \$100 to certain public officials made.</p> <p>State or local agencies: Name of the agency filing the statement. Name, title, and job description and salary of each elected official, officer, or employee who lobbied. General description of the nature of the lobbying. Proportionate amount of time spent on the lobbying. Listing of expenditures incurred by the agency for lobbying including but not limited to travel, consultant or other special contractual services, and brochures and other publications, the principal purpose of which is to influence legislation.</p> <p>All of the above: Certain grassroots lobbying campaign expenses must be reported, under 42.17.200.</p>
West Virginia 6B-3-4	Lobbyists	Total amount of expenditures for lobbying made or incurred by the lobbyist, or on behalf of the lobbyist by the lobbyist's employer. Segregate by financial category, including meals and beverages; living accommodations; advertising; travel; contributions; gifts to public officials or employees or to members of the immediate family of a public official or employee; and other expenses or services. (Unreimbursed living expenses, office expenses, rent and salaries to support staff are not required to be reported.) If any one expenditure for a public official, including honorariums, totals more than \$25, report the recipient's name, the total amount and the subject matter of the lobbying activity, if any. Certain expenses for grassroots lobbying must be reported under 6B-3-5.
Wisconsin 13.68	Principals	Aggregate total lobbying expenditures made by principal and all lobbyists employed, excluding expenses for clerical support. Include compensation and reimbursements to lobbyists. Include expenses incurred while preparing to perform lobbying services, if research conducted is less than 3 years old. Include, if over \$500, advertising campaigns or costs of other efforts to urge the general public to attempt to influence legislative or administrative action. Names, addresses of lobbyists who made or incurred more than \$200 in lobbying expenses during the period, amount. If lobbyist is an employee, officer or director of the principal, include expenses for office space, utilities and employees used in preparing lobbying communications. For each legislative or administrative action or subject the principal spends more than 10% of his or her time lobbying on, an estimate of the time spent lobbying on it. Daily itemized record of time spent lobbying, segregated by: meetings with officials; research and preparation. Names of principal employees who is not a lobbyist, but devoted time to lobbying communications. Names of officials to whom certain reimbursements were paid, amount and date. Expenses for personal travel and living expenses except for those of unpaid volunteers whose primary traveling purpose is other than lobbying.
Wyoming 28-7-201 (Accurate for legislative lobbyists only.)	Lobbyists, Principals	Lobbyists and Principals: Funding sources providing more than \$500. Each loan, gift, gratuity, special discount or hospitality given to or on behalf of any legislator, state elected official or state employee more than \$50.00, date, amount, name of public official. Include special events costing more than \$500 to which legislators, members of any committee or any regional legislative delegation have been invited with the total expense, the group of legislators invited. Funding provided by any person or on behalf of the employer of the person to defray the cost of a meeting of any national or regional legislative organization shall not be reported. Any loan, gift, gratuity, special discount or hospitality paid or given to a bona fide charity or to defray the cost of a bona fide charitable event shall not be reported.

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